

# TECH CREW PACKET



2023 Fall Mainstage Production  
 PERFORMANCES September 14th, 15th, 16th  
 This form DUE July 28th by 3pm for a Head Tech Position

## GENERAL INFORMATION

Name					Sex: F M
Address					
Cell Phone					
E-mail					
Year in School	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	GPA

If you are applying for a specific crew(s) position, please list which.	
If applying for a specific crew, would you consider a different crew?	
Describe any limitations or special circumstances.	
Would you rather be acting or tech crew as your first choice?	

**THEATRE EXPERIENCE** (Use back of page, if necessary)

List all prior experience from for tech theatre (attach résumé if one is available):

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**SCHEDULE CONFLICTS**

Our first cast meeting will be on Thursday, September 1st at 3:00PM-6:00PM. At that rehearsal, I will hand out scripts as well as discuss my expectations from the cast and crew. Rehearsals will run as follows:

- Read Through Rehearsal - July 31st [plan for 3:00-6pm]
- August 1st-September 1st M-F [Rehearsal 3:00-5pm] Actors need to be at rehearsals their character is called.
- TECH REHEARSALS September 4th-September 8th 3:00 PM –7:00 PM (All Call)
- Saturday Rehearsals will be TBD (There will be 3)
- September 11th-13th Dress Rehearsal 3:00 PM –9:00PM

There are going to be *some Saturday* rehearsals: Please double check your schedule.

Please list any conflicts you have during the rehearsal and performance period. (*Refer to provided schedule*)


**SCHOOL SCHEDULE**

*A hr:*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*1<sup>st</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*2<sup>nd</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*3<sup>rd</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*4<sup>th</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*5<sup>th</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*6<sup>th</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*7<sup>th</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

*8<sup>th</sup> hr*

*Class:* \_\_\_\_\_ *Teacher:* \_\_\_\_\_ *Current Grade* \_\_\_\_\_

# COMMITMENT CONTRACT

MDN 2023 Fall Mainstage: Romeo & Juliet  
September 14th-16th

1. Are you willing to bring in food for rehearsal dinners (last two weeks), snacks for rehearsals or concessions for the show (water, roses, etc...)?

**NO**

**YES:** *If yes, what?* \_\_\_\_\_

2. Each crew member is required to serve a minimum **5 hours** on a tech crew (Which also applies to your required volunteer theatre hours for class and thespian hours). Which crew are you willing to serve?

<input type="checkbox"/> <i>Props</i>	<input type="checkbox"/> <i>Sound Design</i>
<input type="checkbox"/> <i>Set-Construction</i>	<input type="checkbox"/> <i>Lighting</i>
<input type="checkbox"/> <i>Make-Up/Hair</i>	<input type="checkbox"/> <i>Box Office</i>
<input type="checkbox"/> <i>Costume</i>	<input type="checkbox"/> <i>Painting</i>
<input type="checkbox"/> <i>Publicity/Marketing</i>	<input type="checkbox"/> <i>Other:</i> _____

3. Check **all** of the statements that describe your willingness to participate:

*I am interested in serving on a tech crew and*

*I will only accept a lead role*

*I will only accept an ensemble role*

*I would be happy and honored to accept any role offered to me*

4. Is this your first MdN Mainstage Production? \_\_\_\_\_

5. If no, how many Mainstage Shows have you participated (acting or tech) in at MdN? \_\_\_\_\_

6. Advertising and Promotional Release:

*Initial one I hereby consent \_\_\_\_\_, I do NOT consent \_\_\_\_\_ to the reproduction and/or use of the photographs, including website photographs, videotapes and film or audio recording of myself (or of my child/charge) for advertising and promotional purposes only by Marcos de Niza Theatre Department or its affiliates.*

Performer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# PARENT CONTRACT

***PARENTS, PLEASE READ!!!!***

*There are many talented and dedicated students auditioning and unfortunately they cannot all be cast. It is for this reason that we require a full commitment before a student can be considered for a role.*

*Please keep in mind that if you become a part of the cast and/or crew you become a part of an ensemble in which EVERY member is necessary for the success of the entire production.*

*Your signature and your Parent/Guardian's signature below indicate that you have read the entire audition packet and have completed it honestly. You are indicating that you fully understand the nature of the commitment you are making if casted. It also indicates that you will be on time at every rehearsal except if it conflicts with a previous commitment that you have indicated on the schedule conflict area. Failure to honor this contract can result in your removal from the cast and will be taken into consideration during future casting decisions.*

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ***Parent/Guardian Contact Info***

Parent/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers:

h. \_\_\_\_\_ c. \_\_\_\_\_ w. \_\_\_\_\_

E-mail: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Numbers:

h. \_\_\_\_\_ c. \_\_\_\_\_ w. \_\_\_\_\_

E-mail: \_\_\_\_\_

***YOU WILL NOT BE CONSIDERED FOR THIS PRODUCTION WITHOUT COMPLETING AND SIGNING THE COMMITMENT CONTRACT.***

## TECH CREW CONTRACT

I, \_\_\_\_\_, agree to the following:  
(Student's Name)

1. I will attend all rehearsals/meetings/build days, work sessions for which I am scheduled and I will not be late.
2. I will provide an accurate schedule of my commitments to the stage manager when I sign my contract.
3. If changes in my classes, work schedule, or other commitments occur, I will immediately provide an updated schedule to the stage manager giving at least 72 hours' notice.
4. I will provide the stage manager with my phone number, address, e-mail address, and any other reasonable methods to contact me.
5. I will wear clothing and shoes appropriate for build that are designed for me to be in the shop and backstage. I will follow directions regarding backstage rules.
6. I will not invite guests to rehearsal unless I have previously arranged this with the stage manager and director.
7. If I bring food to rehearsal I will not let it interfere with any of my entrances, I will not bring it onstage, I will not make noise while I am opening or eating it, and I will clean up after I am done.
8. I will be prepared to take notes and work on my task when assigned.
9. I will pay attention and follow directions assigned by my crew lead and/or director.
10. If I am unable to attend rehearsal because of injury or illness, I will notify the stage manager at least 24 hours in advance (*or as soon as possible*).
11. I will be on time for all technical rehearsals, dress rehearsals, and performances. I will sign in on the established sign-in sheet.
12. I will treat my work on this position with seriousness and professionalism, recognizing that my behavior creates similar behavior in others.
13. I will expect respect, acceptance, and support from the entire production team and will offer the same to them.
14. I will participate in strike, which includes the following: all breakdown and cleaning up associated with the end of the run of a production. This includes, but is not limited to, breaking down the set, cleaning the performance space and dressing rooms, and collecting and storing props and costumes. The technical director and/or the stage manager will inform me when strike is completed. I will not leave until notified.
15. I recognize that I was selected to participate in this production and that this is a privilege, not a right.

I agree to these rules and will conduct myself professionally during my rehearsal and performance time. I understand that breaking this contract will be grounds for dismissal from the production.

(Name printed) \_\_\_\_\_ (Date) \_\_\_\_\_

(Signed) \_\_\_\_\_ (Date) \_\_\_\_\_